

Appendix 1 - University of Sussex Privacy Consent Form for Future Research Assessments

Level	Description	Use in Sussex	How it will be reviewed in REF?	Publication?	Additional notes
Security Sensitive	Evidence includes security sensitive material that cannot be published and can only be viewed by those with appropriate security clearance.	To be reviewed only by those with appropriate security clearance.	Reviewed only by those with appropriate security clearance	Not for publication	This will be highlighted to the REF team at Research England through a formal reporting process prior to submission
Commercially Sensitive	Evidence contains commercially sensitive material that cannot be published or reviewed by the whole REF sub-panel.	Marked as sensitive and only reviewed by key members of the internal REF team.	There will be an opportunity to identify specific panel members who should not have access to, or should only have access to the redacted version of the impact case study	Not for publication	Author must give clear indication of anyone who should not see the case study as soon as possible to ensure processes are put in place.
Commercially Sensitive (Redaction)	Evidence contains commercially sensitive material that cannot be reviewed by REF sub-panel members, but can be published with redaction.	Marked as sensitive and only reviewed by key members of the internal REF team.	There will be an opportunity to identify specific panel members who should not have access to, or should only have access to the redacted version of the impact case study	Redacted version published	Author must give clear indication of anyone who should not see the case study as soon as possible to ensure processes are put in place.
Commercially Sensitive (Redaction 2)	Evidence contains commercially sensitive material that can be reviewed by REF sub-panel members, but must be redacted before publication.	Marked as sensitive and only reviewed by key members of the internal REF team.	All sub-panel members can review case study	Redacted version published	Redacted versions will be submitted to the REF team before publication.
Sensitive material	Evidence contains sensitive material that cannot be reviewed by REF sub-panel members, but can be published with redaction.	Reviewed with all reviewers made aware of sensitive material.	There will be an opportunity to identify specific panel members who should not have access to, or should only have access to the redacted version of the impact case study	Redacted version published	Author must give clear indication of anyone who should not see the case study as soon as possible to ensure processes are put in place.
Partial Redaction	Evidence contains material that can be reviewed by REF sub-panel members, but must be redacted before publication.	Reviewed with all reviewers made aware of sensitive material.	All sub-panel members can review case study	Redacted version published	Redacted versions will be submitted to the REF team before publication.
Standard Case Study	Evidence contains no sensitive material and can be published without redaction	Normal review process	All sub-panel members can review case study	Full, version of case study published	