

RESEARCH DEGREES PROGRESSION & AWARD BOARD

Examiner's Joint Report – Master of Philosophy

Outline of the examination process	
1.	Research Degrees Progression & Awards Board appoints examiners
2.	Thesis submitted by Postgraduate Researcher (PGR) and sent to examiners
3.	Independent report submitted by each examiner within 8 weeks of receipt of thesis
4.	Independent reports exchanged by Assessment & Examinations PGR team
5.	<i>Viva voce</i> examination held within 1 month of exchange of reports
6.	Joint report completed by examiners immediately following the viva
7.	Examiners' recommendation considered by Research Degrees Progression & Award Board
8.	PGR informed of outcome by Assessment & Examinations PGR team

PGR Name	
Degree Programme	
Thesis Title	

Internal Examiner	
External Examiner	
Third Examiner	
Date of <i>viva voce</i> Examination	

a) Report on PGR's performance during <i>viva voce</i>:

Recommendation of Examiners

Please tick the relevant box

.Pass Categories (recommendations for the award of MPhil)

1) <input type="checkbox"/>	<p>Unconditional pass</p> <p>The thesis may be awarded the degree of Master of Philosophy unconditionally. A very small number of minor typographical errors (max. 10), which can be corrected immediately but do not require checking by the examiners, are permitted.</p> <p><input type="checkbox"/> Tick here to confirm that the PGR has been informed that these typographical corrections must be made in the final version of the thesis submitted to the Assessment & Examinations PGR team</p>
2) <input type="checkbox"/>	<p>Pass with minor corrections</p> <p>That the degree should be awarded subject to minor corrections to the thesis, to be completed within three months (for full-time PGRs) or six months (for part-time PGRs) of the PGR receiving the list of corrections, to the satisfaction of the internal (where the internal examiner is unavailable or in instances where all examiners are external, another of the examiners). The following are considered types of minor corrections: spelling/typing errors, textual errors, reordering of material, correction of citations, and correction of figures, tables and diagrams, and the addition of a small number of paragraphs for clarification or qualification)The time allowed to complete the corrections is a maximum, and is not a guide to how much work is required. Any request for corrections that goes beyond the kinds specified here requires the selection of outcome 3. The corrections are to be approved by the internal examiner.</p>
3) <input type="checkbox"/>	<p>Pass with major corrections</p> <p>That the degree should be awarded subject to major corrections to the thesis, to be completed within six months (for full-time PGRs) or 12 months (for part-time PGRs) of the PGR receiving the list of corrections, to the satisfaction of the internal (or, where the internal examiner is unavailable, or in instances where all examiners are external, another of the examiners). In addition to the types of minor correction noted above, major corrections may include: more substantial addition of paragraphs, including the incorporation of some new material, reordering and restructuring of chapters, or some additional data analyses.</p> <p>The corrections are to be approved by the internal examiner, but may also be sent to the external examiner should that be considered appropriate – (tick here if external examiner approval needed <input type="checkbox"/>).</p>

Non-pass Categories (recommendations where the MPhil is not to be awarded at this stage)

4) <input type="checkbox"/>	<p>Major revisions and re-submission for the MPhil</p> <p>The thesis is not of the standard required for the award at this time but may be resubmitted for examination for the award of Master of Philosophy. The PGR should be permitted a period not exceeding 12 months (for full-time PGRs) or 24 months (for part-time PGRs) from the date on which they received notification of the revisions to be made, in which to thoroughly revise their thesis for resubmission, using the guidance set out in the examiners' joint report. Fees will be payable for the additional year: https://www.sussex.ac.uk/study/fees-funding/tuition-fees.</p> <p>A PGR will normally be given only one opportunity to revise and resubmit their thesis.</p>
5) <input type="checkbox"/>	<p>Fail</p> <p>The PGR be failed and not be permitted to revise and re-submit the thesis for examination.</p>

It is University policy that the joint report of the examiners is released to the supervisor and PGR

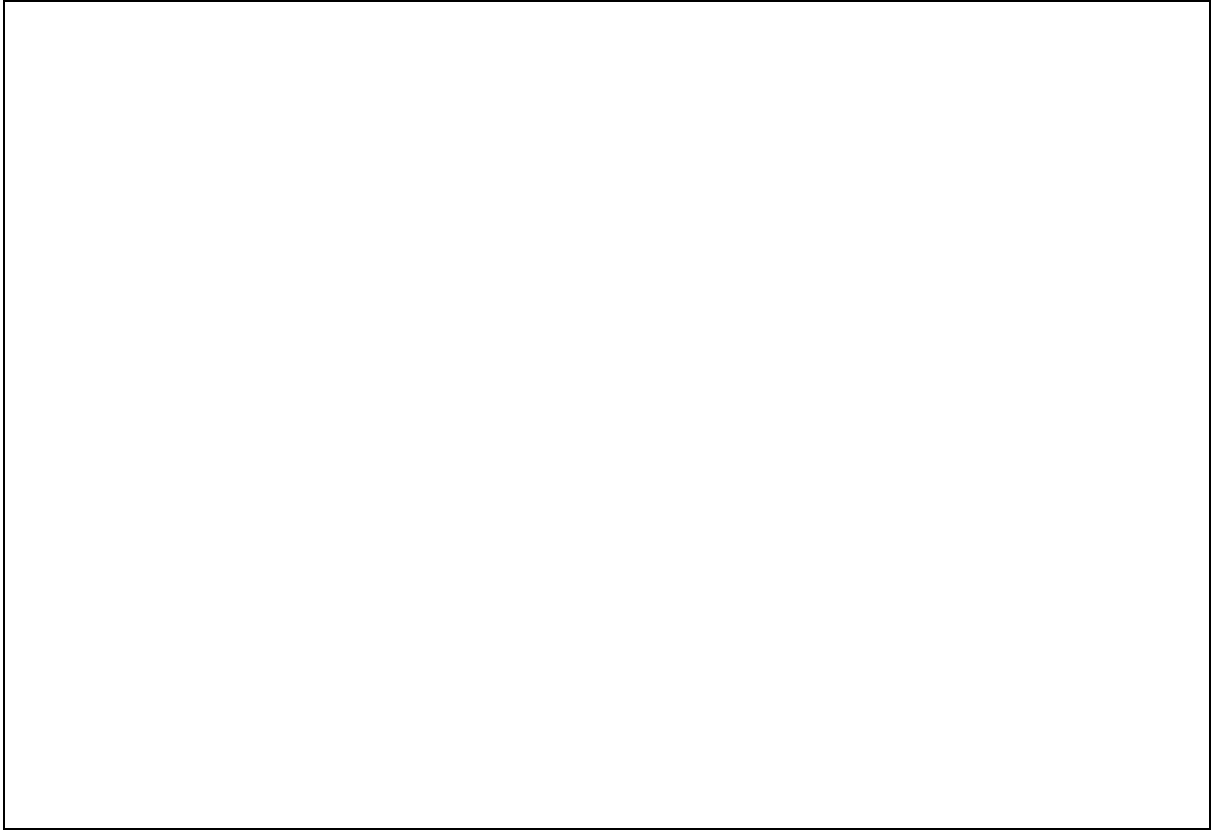
If you do not wish this report to be released to either the supervisor, the PGR, or both, please state this below and outline the reasons why:

Corrections

In the case of corrections (options 2 or 3) please give below any detailed requirements for the correction of the thesis. Please provide as full and detailed information as possible in order to assist the PGR in the revision of their thesis. Note: recommended changes e.g. to prepare the work for publication should **not** be given here, but in the subsequent box.

Recommended changes for publication

If you have comments to assist the PGR in preparing their work for publication, please note these here. These must be **suggestions only**; any changes required for the successful completion of the degree should be recorded in the box above.

A large, empty rectangular box with a thin black border, intended for recording suggested changes for publication. The box is currently blank.

Revise and re-submit

In the case of a revise and re-submit recommendation (option 4) please give below any detailed requirements for the revision of the thesis in order for the PGR to receive an MPhil.

MPhil revisions

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If corrections or revisions are marked in copies of the thesis, please confirm in the appropriate section above that you have returned those copies to the PGR.

Please ensure that any corrections are also listed in the appropriate section above.

Internal Examiner Signature		Date	
External Examiner Signature		Date	
Third Examiner Signature		Date	

*Once completed, please return to the Assessment & Examinations PGR team
researchexams@sussex.ac.uk*