

## Faculty Education Committee

Committee purpose	
<p>The Faculty Education Committee has responsibility for Education and Students matters at the faculty level, and for promoting a strong education, scholarship and student experience ethos across the Faculty; it has responsibility for Quality Assurance, Educational Enhancement and the taught portfolio. It connects discipline-level work within the Faculty, informing the Faculty Leadership Team and connecting the Boards of Study with the University Education Committee, its sub-committees and with Senate. It reviews the progress of schools, departments, groups and individuals in the context of faculty plans and the University strategy, and develops activities that enhance education, reporting to the University Education Committee on the same.</p> <p>All academic committees operate in relation to the University's values, to deliver against its strategy and in accordance with the University's governing documents – Charter, Statutes and Regulations – and the Public Interest Governance Principles.</p>	
Current membership	Proposed membership
N/A	<ul style="list-style-type: none"> <li>• Associate Dean Education and Students (Chair)</li> <li>• A representative cross-section of staff from the Faculty with relevant portfolios that support the oversight and enhancement of teaching, learning and/or student experience</li> <li>• At least one undergraduate faculty student representative</li> <li>• At least one postgraduate faculty student representative</li> <li>• Relevant Professional Services colleagues supporting the delivery of faculty education activities</li> <li>• External business partners from ITS and Estates, as relevant</li> </ul> <p>Membership approved by the Executive Dean</p>

### Terms of Reference

- (i) To develop and implement a Faculty Education and Students strategic plan, to ensure its alignment with institutional strategic plans, and to review its progress.
- (ii) To implement the University's academic framework, procedures, regulations, and strategy, and to report to University Education Committee and other University bodies on the same.
- (iii) To implement academic standards and outcomes principles and frameworks within the Faculty and to report to University Education Committee and other University bodies on quality assurance.
- (iv) To support, monitor and review Boards of Study within the Faculty.
- (v) To drive a coherent taught courses offer and monitor and make recommendations on the sustainability of the taught course portfolio (i.e. new courses, suspension, withdrawal or change in title of a course).
- (vi) To implement policies for academic and wellbeing support for students, including the acquisition of broader learning and life skills to prepare students for future employment and

citizenship, and to report to University Education Committee and other University bodies on the same.

- (vii) To report on progress made against the University Education and Students strategic plan, including informing and monitoring the effective development of the teaching and learning environment (physical and digital).
- (viii) To review Faculty Education and Students performance against relevant benchmarking data.
- (ix) To identify resourcing issues relating to Education and Students, for referral to any appropriate Faculty or University body.
- (x) To consider and make recommendations on the enhancement of academic excellence, enhancing retention, completion, progression and in closing awarding gaps.
- (xi) To provide termly reports to University Education Committee.