

## **Guidance for Pedagogic Rationale for in-person examinations**

Where providing a pedagogic rationale to support an in-person invigilated examination, the Faculty is guided to provide as much detail as possible on the application form regarding the following:

- The nature of the topic/content being assessed and why an in-person invigilated exam would be the most suitable means of assessing students' knowledge, understanding and/or skills;
- Consideration of other assessment modes and why they may be less appropriate;
- How the in-person invigilated exam forms part of a balanced diet of assessment across the course.

Faculties are encouraged to consult with their [Academic Developer](#) when considering a proposal for an in-person invigilated exam to explore alternative approaches to assessment. The [Educational Enhancement](#) website also provides support and guidance on curriculum and assessment design.

In addition, the Faculty may wish to provide supporting evidence for the pedagogic rationale, although this is not essential and it is recognised that empirical evidence may be difficult to source. Examples of supporting evidence include, but are not limited to:

- A statement/extract from the Professional, Statutory and Regulatory Body (PSRB) which supports the use of in-person invigilated exams for the subject area (e.g. where this is a recommendation from the PSRB rather than a requirement)
- A publication from an external body (e.g. QAA subject benchmark statement) which supports the use of in-person invigilated exams for the subject area
- A statement of support from the External Examiner

Faculty should also consider the need for the University to meet its duties under the Equality Act (2010) to provide reasonable adjustments for disabled students. Reasonable adjustments aim to minimise disadvantage experienced by disabled students in teaching, exams and assessments and to provide equality of opportunity for students. Consideration may therefore need to be given to individual students with Learner Support Plans for an alternative mode of assessment, except in cases where there is a clear PSRB requirement for an in-person invigilated exam.

This guidance may be updated following the outcome of the Curriculum Reimagined project and Reasonable Adjustment review.

**Academic Quality and Partnerships  
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