

The University is introducing a new system for monitoring our car parks (coming into effect from Tuesday 1st October 2024), which means that Sussexsport parking regulations are changing. Please find a detailed breakdown of the new guidelines below:

Sussex Students

Are not allowed to park between 9-5pm weekdays (unless they have a student parking permit, which are usually only available to those with exceptional circumstances).

Are able to park for free outside of chargeable hours (9am-5pm) only if they have registered their car with the Transport office. Once registered, do not need to enter their vehicle details into tablet.

Will be classed as a visitor if they are not registered with the Transport office (see below for visitor guidelines)

Sussex Staff

Must register for either an Annual permit or Pay as you Go permit.

The Annual permit requires no further action.

With the Pay as you Go permit you must pay online (via PayByPhone) each day of parking (when parking between 9am and 5pm). Staff with pay as you go permits can use the code **810082** to access discounted pay as you go rates.

Can park for free outside of chargeable hours if they have either kind of permit (otherwise visitor rules apply).

If not registered, will be classed as a visitor (see below).

Sussexsport Users

Sussexsport users who ARE NOT in the above categories must log their car registration details on the tablet at reception to be exempt from parking charges.

They must log their details for every visit, before midnight on the day of use.

Details can be registered for users regardless of which car park they have used on campus (overflows included).

Registering covers users for the whole day.

University Visitors

Have 48 hours to pay online (via PayByPhone), based on normal parking charges, as advertised on signage in car parks.

Are chargeable 24/7.

Have 1 hours grace period (refers to entry and exit into/out of campus, not car parks) before charges apply, to cover deliveries, drop offs, pick ups etc.

All Users

Drivers are responsible for registering their own vehicle.

Have 1 hours grace period (refers to entry and exit into/out of campus, not car parks) before charges apply, to cover deliveries, drop offs, pick ups etc.

Failure to register/pay will result in a Parking Charge Notice (PCN) of £80, reduced to £40 if paid within 14 days.

Sussexsport has no control over the administration of PCN's, and will not be able to prevent charges if regulations are not followed.